#### JO ANNA JOHNSON

402 208 8791 jo.anna.johnson@hotmail.com

### ONLINE PORTFOLIO: https://jojohnson.github.io/index.html

**SKILLS** 

Organization & Program Management, Youth Development, Web Development and Marketing Professional

Marketing Creative Development Project Management Front End Development Website Design Branding / Logo Design Print and Web Graphics

## PROFESSIONAL EXPERIENCE

Assistant Site Director - Skinner - Boys & Girls Clubs of the Midlands, Omaha, NE Assisted with the oversight and management of site operations, programming and implementation. Maintained positive relationships and communication with Boys & Girls Club (BGCM), school and Collective For Youth (CFY) staff, administration and parents. Helped foster a safe, fun and impactful environment for members.

1/2019 - 9/2020

#### TECHNICAL SKILLS

HTML CSS Bootstrap WordPress

Photoshop / GIMP / PIXLR Editor Microsoft Office

SAP

STEM Program Specialist - Millard Central - Boys & Girls Clubs of the Midlands, Omaha, NE Managed and implemented technology/innovation and fine arts programs and activities that engaged youth between ages 6 and 18 to enhance their personal growth and development. 7/2018 - 1/2019

## Reservation Sales Associate - Omni Hotels & Resorts, Omaha, NE

Assisted guests with reservations, offering recommendations to maximize revenue and guest satisfaction. Maintained a high level of professionalism when speaking with customers in a high call-volume environment.

#### **EDUCATION**

## **Procurement Coordinator** – Cargill, Blair, NE

Managed strategic and tactical sourcing activities, vendor relations and purchase order processing. Procured materials and services for operations. Developed job aid documentation and facilitated process and procedure training.

2014 - 2016

2018

## **Foundations of Web Development** Certificate

Interface Web School - Omaha, NE Front-End Web Developer Training including HTML, CSS, JavaScript, iQuery, Bootstrap, AJAX and Responsive Web Design

2017

## Graphic Artist - Freelance, Omaha, NE

Designed advertising and marketing materials and advised clients regarding production.

Work Samples available for review at enkurij.com/Portfolio

2012 - 2014

## Web Development & Design **Online Courses**

Alison 2017 Marketing Product Manager – First National Bank, Omaha, NE

Managed credit card marketing campaigns, promotions and incentive programs. Worked internally with Client Management, Compliance, Operations, Legal and Finance, and externally with creative agencies, vendors and third parties on acquisition efforts. Analyzed and reported on campaign performance. Assisted with marketing budget planning and expense management.

2007 - 2013

# B.A. in Journalism Creighton University - Omaha, NE

## Founder enkurij

Omaha, NE Promote creative expression, motivation and awareness. Responsible for business strategy and initiatives.

> Visit website at enkurii.com 2001 - Present

# Lead Compliance Liaison - Physicians Mutual, Omaha, NE

Reviewed advertising, marketing and telemarketing materials for compliance. Advised Compliance Analysts, Creative Development and Direct Marketing areas on regulatory compliance. Drafted process and procedure documentation for Creative Compliance. Participated in marketing concept and strategy sessions related to creative and product development. Involved in branding and new product implementation efforts.

2005 - 2007

Creative Services Project Leader – Central States Health & Life Co. of Omaha, Omaha, NE Led creative efforts to provide marketing support to sales and agent force. Implemented marketing strategies for agent recruitment. Coordinated product releases, incentive programs and special events. Editor and lead writer of company newsletters. 2002 - 2004

#### Marketing Specialist – Travel and Transport, Omaha, NE

Developed print advertising and marketing collateral to promote leisure and business travel. Managed ad placement, vendor relations, contracts and billing. Worked with advertising agencies to develop radio and television advertising.

1997 - 2001